

ORDER ONLINE

24-7 Web Order Entry

Computer Access and Internet Connection is all you need!

WEB SERVICE CENTER

- ☞ Online Order Placement
- ☞ Order by your part #'s - once setup
- ☞ Real-time inventory availability
- ☞ Your account pricing and job quotation requests
- ☞ Weekly/daily stock orders
- ☞ Create lists of items frequently ordered
- ☞ Large job management
- ☞ Current promotions
- ☞ Status of orders placed
- ☞ Account balance and payments received
- ☞ Invoice detail
- ☞ Daily Price Books available on request
- ☞ Access to product and technical information when available.



**CONTACT YOUR LOCAL
SPRINGFIELD ELECTRIC
REPRESENTATIVE FOR
MORE DETAILS OR FOR
HELP REGISTERING.**

TO REGISTER:

1. Visit www.springfieldelectric.com
2. Click the **"SHOP, ORDER, ONLINE"** box in the header at the top of each page
3. Click the **"Start Shopping Now"** Link
4. Click the **"contact us"** link under the Attention Current Customers sentence and fill out the simple registration form. **(Request Login ID)**

You will receive a confirmation email with your User ID & password when your account is ready.



www.springfieldelectric.com

Bloomington

902 Four Seasons
(309) 663-5331

Carbondale

215 Industrial Park Rd
(618) 457-7570

Champaign

901 North Mattis
(217) 351-7600

Danville

104 North Jackson
(217) 442-5282

Davenport, IA

5550 Carey Ave
(563) 445-4241

Decatur

3575 N. Woodford
(217) 875-8000

East Peoria

225 West Washington
(309) 694-2000

Mattoon

1500 Old State Rd
(217) 235-5671

Moline

2601 5th Avenue
(309) 797-3361

Mt. Vernon

11 Fountain Place
(618) 242-6331

Peru

2841 May Rd
(815) 223-2650

Rockford

737 N. Madison
(815) 968-5781

Springfield

700 North Ninth St.
(217) 788-2100

TO SET UP AN ACCOUNT YOUR ACCOUNT REP WILL NEED TO SUPPLY THE FOLLOWING INFORMATION.

Company Name: _____

Contact's Full Name: _____

Email Address: _____

Eclipse Company ID #: _____

Inside Salesperson's Name: _____

All accounts need the branch managers approval.

Approvals can take up to 48 hours to create due to the verification process and any restrictions that need to be setup.

Restrictions can include:

- No Pricing (see items, but not pricing)
- No Accounting History Information (Statements, Invoices, etc)
- Not able to place an order (create a cart, but not place order)
- Limited to particular Job/Ship to Accounts
- Ask your rep if you have a particular restriction you want added